

# MINUTES OF THE ORDINARY MEETING OF OCKBROOK & BORROWASH PARISH COUNCIL

HELD AT THE PARISH HALL, OCKBROOK ON WEDNESDAY 6<sup>th</sup> SEPTEMBER 2017

**Present**

Cllr. M. Wallis, (Chairman)  
Cllr. T. Holbrook,  
Cllr. V. Tumanow,  
Cllr. D. Webster  
Cllr.K. Knapp  
Cllr. M. Wain  
R. Parker (Clerk to the Council)  
Cllr. W. Major,  
Cllr. R. Parkinson  
9 Parishioners

## **Public Participation.**

Cllr. R. Parkinson had submitted a report - attached

Cllr. W. Major announced that the new administration was now under way and that 60 apprentices had been appointed by Derbys. CC. Derbyshire Exam results were proving to be better than the national average. Many of the bus-passes are due to expire and renewal is recommended. There had been no decisions as yet regarding changes of bus services.

Cllr. M. Wallis as Borough Councillor confirmed that things were currently relatively quiet.

Cllr. M. Wallis gave his thanks and congratulations for the very successful cinema evening.

An allotment holder reminded the councillors that application was now in for a third house immediately off the allotments which would cause extra danger and disruption to the allotment holders. Cllr. T. Holbrook announced that he and the Clerk were seeking legal advice regarding the adoption of the land which forms a passageway off Ladysmith Road.

## **Part 1 – non exempt**

### **1/9/17 To received apologies for absence.**

Received from Cllr. M. White, Cllr. J. Owens and Cllr. J. Fraser-Burton

Cllr. J. Fraser-Burton is apparently in hospital having broken her arm. The Clerk was asked to send her flowers.

### **2/9/17 Variation in order of business**

No change deemed necessary

### **3/9/17 Declaration of members interest**

No declarations.

### **4/9/17 To confirm the minutes of the meeting held on 5<sup>th</sup> July 2017**

These had been circulated and read. Whilst it was unanimously agreed that the minutes were correct the Chairman was reluctant to sign them as he had been absent at that particular meeting. Cllr. M. White will be asked to sign at the next meeting that he attends.

### **5/9/17 To determine which items should be discussed with the public excluded.**

No change deemed necessary

### **6/9/17 Outstanding matters**

Nothing to report

### **7/9/17 Clerks report**

The Clerk had submitted a written financial report detailing the income/expenditure during August and also a schedule of cheques that required approval and signature by the Councillors and asked if any part required any further explanation. None requested.

The work to renew the slate roof over the Parish Council Office and Post Office is shortly to commence. The Clerk pointed out that a figure of £6000 had been placed into a deposit account some years ago to cover the cost of the work. Permission was asked to transfer the funds back into our current account. Proposed by Cllr. T. Holbrook and seconded by Cllr. M. Wain. – unanimous.

The outdoor cinema evening had proved a tremendous success and the funds that had been invested by the Parish Council had been refunded. The organisers of the function had made a request that the surplus profits be ring-fenced for them which they would use towards future functions. Proposed by Cllr. T. Holbrook and seconded by Cllr. M. Wain - unanimous.

The clerk mentioned that the taking of accurate minutes could be difficult and that he intended that in future meetings a sound recording would be taken. The persons at any meeting will be advised before each meeting starts and the recording will be held until such time as the minutes are approved.

Our defibrillator outside the office had again been collected in an emergency – It hadn't been necessary to use it and therefore no replacement pads were required.

Numerous complaints had been received by residents in the Elms Street allotment are regarding bonfires being lit onto which items other than garden waste was causing obnoxious smoke nuisance. Cllr. K. Knapp is investigating .

A request has been received for funding for a local youngster. After some discussion it was determined that an application form would be sent and if returned would be considered at the next Parish Council meeting.

The local entertainments group had requested that the Parish Council supply them with a PA system, gazebo and electric lead for use on events such as the light switch on – cost approx. £350. Proposed by Cllr. T. Holbrook and seconded by Cllr. D. Webster – unanimous – the clerk to arrange an order.

### **8/9/17 Chairman's report.**

Cllr. M. Wallis declared that he had become involved in the discussion regarding the Carre Hill Farm and in response to public demand had arranged a public meeting at the Parish Hall on 20<sup>th</sup> September at which time a speaker will fully explain the position.

The newly designed Parish Flag is nearing completion – an official flag raising will be held.

### **9/9/17 To receive reports from Parish Councillors**

Cllr. M. Wallis was pleased to announce that much of the vandalism on Bare Lane recreation ground appeared to have stopped. Litter continues to be a widespread problem despite regular litter picking. Consideration is to be given to fining dog owners that do not carry doggy-bags with them which confirms that they have no intention of cleaning up.

Cllr. T. Holbrook proposed that the cheques requiring signature as listed by the Clerk should be approved. Seconded by Cllr. M. Wain – unanimous.

Cllr. K. Knapp had again carried out inspections of the various allotments and had requested that the Parish Office issue termination notices to two plots that are uncultivated and creating problems for neighbouring sites. The metal gates on Shacklecross allotments have dropped and the hinges require adjusting – The Clerk to arrange. The gate off Ladysmith Road had been damaged and was being left open regularly possibly by the builders working on the site.

### **10/9/17 To approve the minutes of Finance sub Committee on 8<sup>th</sup> August 2017**

Following comments from the internal auditor a meeting had been arranged at which time the assets of the Parish Council had been discussed. The Clerk had prepared and submitted a schedule. The Clerk has now accepted that the asset list did not include the field on Moor Lane occupied by Mr. Camp. This mistake had now been rectified.

The report had also adjusted the maximum allowances of expenditure to: - Clerk £150, Clerk and chairman £300 – any greater figure to be approved by full council.

Acceptance of minutes was proposed by Cllr. T. Holbrook and seconded by Cllr. D. Webster – unanimous.

### **11/9/17 Trim trail for Bare Lane recreation ground.**

Grant sources to be obtained and applications sought.

### **12/9/17 Fence to Belmont cemetery.**

Whilst quotes had been obtained but one of them (Steelcraft) was almost 2 years old and the contractor involved had said that due to the increased cost of steel the prices must increase. It was intended that a further grant should be applied for from the freemasons.

Three quotations must be submitted with a grant application and despite many reminders Steelcraft had not submitted a quote until a few days before the Parish Council meeting. Due to the delay The Clerk had made enquiries on the internet and obtained a further quote which was substantially cheaper and meant that a grant would not be required. The Clerk will submit the new quotations for consideration to the councillors prior to a decision at the next Parish Council meeting. As we now have an improved land maintenance team the overhanging briars/ivy and old chain-link fencing on site will be carried out by them in-house as winter work.

**13/9/17 Approval of Grievance Procedure.**

The draft grievance procedure as supplied by DALC had been circulated to the Councillors Cllr. M. Wallis said that the Councillors had not had time to read the document and said that the subject would be adjourned to the next meeting.

**14/9/17 Report on Summer Play Scheme.**

The councillor that had dealt with the arrangements was unfortunately not present. Report adjourned to next meeting.

**15/9/17 Parish Council Insurance renewal from 1<sup>st</sup> October 2017.**

Came & Co – the Insurance company for the Parish Council had written explaining that they were considering the companies that would handle the future insurance needs. They had recommended Eccliastical which detailed cover similar to our existing cover but saving the Parish Council approx. £400 pa. Cllr. T. Holbrook confirmed that the insurance quote looked reasonable and proposed acceptance – seconded by Cllr. D. Webster

The meeting closed at 8.25pm

**Part 2 – Exempt Items**

None

Date & Time of next meeting

The next Parish Council meeting is scheduled to take place on Wednesday 4<sup>th</sup> October 2017 commencing at 7.00pm in The Parish Hall, Church Street, Ockbrook DE72 3SL

**Date & Time of next meeting.**

